

2012 City of Dayton Board of Zoning Appeals (BZA) Meeting Schedule and Application Submission Deadlines

| MEETING DATE | APPLICATION DEADLINE |
|---------------------|-----------------------------|
| January 24, 2012 | January 3, 2012 |
| February 28, 2012 | February 7, 2012 |
| March 27, 2012 | March 6, 2012 |
| April 24, 2012 | April 3, 2012 |
| May 22, 2012 | May 1, 2012 |
| June 26, 2012 | June 5, 2012 |
| July 24, 2012 | July 3, 2012 |
| August 28, 2012 | August 7, 2012 |
| September 25, 2012 | September 4, 2012 |
| October 23, 2012 | October 2, 2012 |
| November 27, 2012 | November 6, 2012 |
| December 11, 2012 | November 20, 2012 |

In order to become **eligible** for the agenda on the above meeting dates, a complete application and associated materials **must** meet all the requirements listed in the application packet. Once the Secretary to the BZA accepts a complete application packet, the application is issued a case number.

Applications are processed on a first come, first served basis. Submission of a complete application packet on or before the application deadline does not guarantee placement on the corresponding meeting's agenda. The Secretary to the Board of Zoning Appeals is authorized to set the agenda for the meeting date.

The BZA is a volunteer board. Staff may limit the number of cases on the agenda. Therefore, the Secretary to the Board has the discretion to schedule additional cases to a meeting agenda or reschedule cases to the following meeting date.

Contact Larry Ison, Secretary of the BZA, at 937-333-3696 or [Mailto:larry.ison@daytonohio.gov](mailto:larry.ison@daytonohio.gov) for more information.